



TECHNOLOGY AND DATA PRIVACY ADVISORY COMMITTEE  
(TDPAC)

Monday, May 24, 2021 Virtual ZOOM 4:00 – 5:30

1829 Denver West Drive, Bldg #27, Golden, CO 80401

**Committee Members in Attendance**

Jenifer Ross-Amato

Suanne Cornado

Scott Maize

Virge “T.O.” Owens

~~Dan Rehner~~

~~Laura Cissell-Wyberneit~~

Adam Greer

Cheryl Mosier

Philip Romig III

Mike Wilcox

**Jeffco Staff Members in Attendance**

Kelly Sain

MaryBeth Bazzanella

~~Jef Fujita~~

~~Floy Jaffares~~

Tracy Dorland

Chris Paschke

Betty Standley

~~Shawn Rhoades~~

I. Call to Order/Welcome

A. Chris Paschke, executive director of Information security and data governance, started the meeting at 4:04. Tracy Dorland the new superintendent and Kelly Sain the new Director of Educational Technologies were introduced to the committee. Each briefly discussed their backgrounds and what brought them to Jeffco. The committee was then given the opportunity to introduce themselves.

II. Software Vetting Process

A. Mr. Paschke’s slide presentation (link referenced on TDPAC site). Information/questions were sent to the committee ahead of time to be prepared to discuss around educational software:

1. What value do you see in using EdTech software?
  - a) *When students learn differently a diverse set of software helps*
  - b) *When teachers are able to have different software it can make it frustrating/difficult for students to keep track of all the different options*
  - c) *This is a top priority for district leadership and they are looking to include an expanded voice as part of the decision making process which could include students*



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- d) *Choice of teachers still needs to be important*
  - e) *Over the course of the pandemic the process did seem to streamline*
  - f) *Teachers who were struggling already was accentuated with the pandemic in their lack of knowledge around Technology. Wondered if there was a way to incorporate this into evaluations and get them the extra support that is needed*
  - g) *Making sure we get a good return on our investments in software purchases*
2. What risks do you see associated with this software use?
- a) *The difference in expertise of staff using the software*
  - b) *Human collaboration and expectation around the technology use*
  - c) *Teachers need to be involved and pay attention to the students use as some are able to find the gaps and use as unintended.*
  - d) *The gap between technology with the “haves” and the “have nots”*
  - e) *Students and Staff need to manage the tools correctly so data is not lost, but also a concern around the loss of control around data.*
  - f) *District vetting process single point of failure (Google and Schoology were given as examples)*
3. Discussion around the Vetting process:
- a) *Contract language verbiage was requested for review*
  - b) *Questions around usability was determined this would be a good area to investigate more.*
  - c) *Include data recovery plan and portability as an evaluation criteria in vendor section.*
  - d) *Wondered how we are managing questionnaires? Are we using 3<sup>rd</sup> party scoring?*
  - e) *Community member’s organizations vetting process:*
    - (1) High level staff review and then an automated system
    - (2) Multi-level step process
    - (3) Security Manager Compliance committee
    - (4) Vendor risk management
4. Jeffco IT, will work with the internal folks and see how some of these ideas can be incorporated into our vetting process and then will bring it back to this group next school year.



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5. How have you seen risks vs value evolve since Colorado passed the student data privacy legislation?
- B. They were also asked to be prepared to spend a little time and think about the broader risk management practices while thinking about these questions: (Note: We had reached our time limit so these questions were not addressed, however we will be looking to discuss in a future TDPAC meeting)
1. What are the breaches that have interested/impacted your family or community the most?
  2. Were those organizations regulated?
  3. Do you think complying with the regulations assisted the organizations in preventing or responding to the breaches?
  4. What do you think the organizations could have done better to prevent or respond to the breach?
- C. These links were also provided to the committee as a refresher on Jeffco's software vetting practices:
1. [Landing Page](#)
  2. [Process Overview](#)
  3. [Software Vetting Form](#)
  4. [Process Closeup](#)
  5. [Digital Tools Menu](#)
  6. [Contract Providers](#)

## Closing/Adjourn

- D. Next TDPAC meeting will be in the Fall after students return to school more information will follow at a later time.
- E. The meeting adjourned at 5:34 p.m.