1. Preliminary

1.01 Location: Board Room, Education Center (streaming)/la interpretación en español para la reunión de la Junta Directiva

1.02 Call to Order: 8:00 a.m.

The study/dialogue session was called to order at 8:04 a.m. by Ms. Harmon, president of the Board of Education, in the Board Room, Education Center, 1829 Denver West Drive, Golden, Colorado, Wednesday, November 10, 2021. A break was taken from 9:54 a.m. to 10:10 a.m.

1.03 Roll Call

Roll call indicated the Board was present in its entirety – Susan L. Harmon, president; Charles B. Rupert, first vice president; Richard G. Rush, second vice president; Susan L. Miller, treasurer; and, Stephanie D. Schooley, secretary. Tracy Dorland, superintendent, represented the administration.

1.04 Approve Agenda

Motion #1 (Motion to Approve Agenda for Study Session Meeting): Upon motion by Ms. Schooley, second by Mr. Rupert, the Board of Education approved the agenda for the study session meeting of November 10, 2021 as presented.

Motion by Ms. Schooley, second by Mr. Rupert
Final Resolution: Motion Carries
Yea: Ms. Harmon, Ms. Miller, Mr. Rupert, Mr. Rush, Ms. Schooley

2. Study/Dialogue Session

2.01 Update on the Review of Academic Functions (EL-11)
PURPOSE: The Board of Education received the presentation and discussed same with the superintendent about her work on the review of academic functions supporting our schools to provide a high quality education for our Jeffco students.

DISCUSSION: Ms. Dorland and the board discussed a chapter summary from “Good to Great” by Jim Collins regarding what resonated and how it might guide discussions on district improvements. Dialogue highlighted a process of decisions grounded in data, balancing voices, providing a safe, trusting, non-judgmental environment for staff to discuss and confront current realities. Ms. Dorland discussed staff satisfaction, creating a healthy district culture through consistent leadership, and guiding questions, process, bright spots, and challenges. Dr. Jaime Aquino, consultant, reported on the findings/major themes to move the district from good to extraordinary and next steps.

Board discussion included creating systemness, providing resources and clarity that support priority areas, decisions grounded in data, and solutions for classrooms, teachers, students.

CONCLUSION: Ms. Harmon heard a consensus that next steps are appropriate, and thanked Dr. Aquino for meeting with each Board member to start these conversations on district improvement.

2.02 Fourth Quarter 2020/2021 Financial Review and Dialogue with Financial Oversight Committee (EL-5, 6, GP-13)

PURPOSE: The Board of Education received the districtwide financial condition through the fourth quarter of the 2020/2021 school year and had an opportunity to dialogue with the Chairperson of the Financial Oversight Committee regarding the committee’s conclusions and recommendations.

DISCUSSION: Staff reviewed the fourth quarter financial report including cash, funds overview, funds status, funds detail, and on the radar items. Staff’s report highlighted monitored funds (Food Nutrition Fund, Central Service Fund, Child Care Fund), General Fund, Grant Fund, Campus Activity Fund, Transportation Fund, Property Management Fund, and, funds-receiving supplemental funds (Debt Service Fund, Capital Reserve, Building Fund, Insurance Reserve Fund, and Employee Benefits Fund). Leanne Emm, chair, Financial Oversight Committee, discussed the sustainability and funding strategy of ESSER funding/reserves, enrollment decline trends, school closing policy, and FOC recommendations.

Board discussed ESSER funding concerns (one time dollars, budget for ongoing expenses), the unsustainability of spend down, staffing, enrollment, and prioritizing solutions for Food Service, Transportation and Child Care funds.

CONCLUSION: Ms. Harmon thanked staff for the report and the Financial Oversight Committee for its work.

2.03 2018 Capital Improvement Mid-Program Assessment (EL-8, 11)

PURPOSE: The Board of Education received information on the 2018 Capital Improvement Mid-Program Assessment from Moss Adams, LLP.

DISCUSSION: Superintendent Dorland shared the mid-bond assessment as support for continuous improvement in the district. Moss Adams presented their review and findings of the Capital Improvement Program’s key areas (master planning, policy/procedures, controls (quality, project/design, changes), adherence to budget, bidding/procurement procedures), recommendations for improvement (planning process, tracking against master plan budget, construction audits, communicating the success of CIP), and possible next steps. The district has a good system that can benefit from updates to policy best practices and tying
communications documents together with changes through execution on projects for transparent accountability to the public, reflected in appendices of the report.

The Board of Education discussed the realities of COVID impact over last 18 months, cost savings in the current environment, transparency and accountability best practices, updating policies, providing construction audits, improving documentation and tracking, and communication of the success of the CIP. Members of the Capital Asset Advisory Committee (CAAC) and district staff responded to questions and statements made in the report.

CONCLUSION: Ms. Harmon noted the integrity of the Board and staff in providing this assessment, and thanked Moss Adams and staff for their work.

2.04 2021/2022 Enrollment & Budget Update (EL-5, 6)

PURPOSE: The Board of Education received information about the district’s current student enrollment and the estimated fiscal impacts of this enrollment along with other factors.

DISCUSSION: Staff reported on total student membership decline data/factors, student withdrawal data, FTE translation, budget impacts, fund balance, future enrollment/budget scenarios, fund balance revised forecast, and historical charter school funding. Board discussed state reporting, district and non-district students, reasons why students leave, and data on the school’s perspective.

CONCLUSION: Ms. Harmon thanked staff for their work.

3. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 12:14 p.m. The next regular meeting of the Board of Education is scheduled for December 9, 2021.

Crystal Frigo, Recording Secretary

Approved and entered in the proceedings of the district on December 9, 2021

Secretary of the Board of Education

President of the Board of Education