



PRESCHOOL/SCHOOL AGE ENRICHMENT SALARY SCHEDULE INSTRUCTIONS

Instructions

Locate your Job Title, Salary Plan, and Grade from the 2018-19 Preschool/School Age Enrichment Job Code Title List.

Use the Salary Plan and Grade to locate the corresponding chart in the 2018-19 Preschool/School Age Enrichment Salary Schedule. Each Salary Schedule is named in the title section above the chart.

- If your job falls on the **SAC Salary Schedule (After School Program Director Year Round)**, find your appropriate Grade by finding which criteria you meet of the following:
 - Grade
 - HD1: Meets all requirements of the Colorado Department of Human Services for a School-Age Director
 - HD2: Associate's degree in related field
 - HD3: Associate's degree +20 hours of course work in related field
 - HD4: Bachelor's degree in related field
 - HD5: Bachelor's degree +20 hours of course work in related field
 - HD6: Bachelor's degree +60 hours of course work in related field, or a Master's degree in a related field

- If your job falls on the **SPA Salary Schedule (Preschool Director/Prorated, Preschool Assistant Director/Prorated, After School Program Director/Prorated)**, find your appropriate Grade by finding which criteria you meet of the following:
 - Grade
 - BA1/DA1/DP1: Meets all requirements of the Colorado Department of Human Services for a School-Age Director/Preschool/School Age Enrichment Director
 - BA2/DA2/DP2: Associate's degree in related field
 - BA3/DA3/DP3: Associate's degree +20 hours of course work in related field
 - BA4/DA4/DP4: Bachelor's degree in related field
 - BA5/DA5/DP5: Bachelor's degree +20 hours of course work in related field
 - BA6/DA6/DP6: Bachelor's degree +60 hours of course work in related field, or a Master's degree in a related field

- Find your appropriate Step based on your years of experience as listed below. Steps 1-3 will be used for New Hire salary placement.
 - Step
 - Step 1: no prior experience
 - Step 2: 1-3 years of experience
 - Step 3: 3-5 years of experience

Notes

If your position is less than 8 hours, annual and monthly compensation will be proportional to hours worked.

Experience is defined as: working with children or youth in a Preschool/School Age Enrichment setting, childcare or recreation program. New Hires will be placed on the salary schedule by the Preschool/School Age Enrichment Office, based on education and years of experience.

Employees will be advanced one vertical step provided budget allows and their performance of duties is adjudged by their appropriate administrator to be satisfactory, based on their annual evaluation.