

CAP Student Support Specialist, Summer CAMp 2021



Cascade Afterschool Program, Nita Lowey 21st CCLC Grantee

CAP (Cascade Afterschool Program) provides after school programming to support student learning and development, including academic enrichment, tutoring, mentoring, social/emotional development, music, arts, sports, and outdoor/cultural activities. CAP offers educational family enrichment opportunities such as literacy and math events, financial literacy, nutritional education, and parenting support to the families of participating children.

Essential Duties and Responsibilities:

- Establish and maintain strong professional relationships with all participants of the CAP Program: students, parents/guardians, employees of Cascade School District, CAP staff, and CAP's community partners.
- Serve as a positive role model for all students.
- Represent CAP and the Cascade School District positively within the community.
- Provide academic assistance to students individually or in various group sizes; in various indoor and outdoor environments, and at times in inclement weather.
- Support students in achieving proficiency in specific subject material, improve academic capabilities in specified content areas as defined by parents, teachers, and district assessments.
- Help students develop grit and positive attitudes towards academic practice.
- Develop self-confidence, raise self-concept, and promote a growth mindset with participants.
- Promote student motivation by providing an environment that builds academic autonomy, mastery, and purpose.
- Help students adopt or improve individual research-based study skills to build individual academic success.
- Be responsible for maintaining records on each student being tutored, including follow-up and periodic assessments

Other Specific Duties:

- Report directly to the Program Director, or in his/her absence, the Program Coordinator
- Provide evaluations and other reports as requested by the CAP Director.
- Attend or participate in required in-service training facilitated by Cascade School District, CAP, The State Department of Education, or community stakeholders, as requested by the Director.
- Perform other duties as directed.

Qualifications

- Knowledge of the structure and content of the English language including the rules of composition and grammar.
- Knowledge in basic level and upper-level math; and algebraic concepts.
- Computer related skills and ability, or willingness to acquire the skills, in order to work with computer assisted learning software and enter data.
- Ability to work with staff and families from diverse backgrounds and experiences.
- Pass background checks, and submit to drug tests.
- Previous experience working with K-6 students in academic, academic enrichment, or recreational programs is preferred.
- Some college level coursework is preferred.

Additional Information

- Must be at least 18 years of age.
- Must submit to a background check upon hire.
- Must submit to a drug test upon hire and to random drug tests while employed by the District.
- Must sign and abide by a confidentiality agreement.
- Must conduct oneself in compliance with the Idaho State Department of Education "Code of Ethics for Idaho Professional Educators" regardless of certification.



In accordance with Federal law, CAP is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, and in reprisal or retaliation for prior civil rights activities.