Student is absent from school. Absence is considered unlawful until the school receives a valid excuse note.

If 3 calendar days pass after the absence with no valid excuse note, the absence is permanently considered unlawful. Valid reasons for excused absences include illness of the student, a death in the family, a religious observance, or a documented court appearance.

School District personnel are required to report cases of habitual truancy. After 3 unlawful absences, a written notice is sent home. After 6 unlawful absences, a student is classified as habitually truant, and a parent meeting is held to develop an attendance improvement plan.

If a student is absent 10 consecutive days the School District must drop the student from active membership roll unless a valid excuse is provided.

Up to 8 absences during a school year may be excused with a parent note. When a student reaches 8 absences a parent meeting is held. All absences beyond the 8-day limit require a note from a physician. A doctor’s note is also required after 3 consecutive absences.

After 5 consecutive absences, a meeting is held to reinstate the student once medical documentation is provided. A plan is developed for the student to make up missed work in a timely manner.