



COASTAL PLAINS

EDUCATION

CHARTER HIGH SCHOOL

Job Application Guidelines

Work Based Learning

First Impressions

The job application is designed to help the manager spot your strengths and weaknesses quickly.



Application for Employment

We accommodate persons with disabilities in the hiring process. If your disability prevents you from completing this application, please let us know, and we will provide assistance.

ng		Date of Application	Date of Application
First Name		Middle Initial	
City			
Are you 18 years of age or over?			
<input type="checkbox"/> Yes	<input type="checkbox"/> No	If No, Date of Birth	Education

Tips

- Print or fill out online
- Use a black or blue ink pen
- Be neat
- Answer every question. Put n/a if it is not applicable
- Don't give an expected salary. Write "open" or "negotiable"
- Be accurate
- Have a good reason for leaving your jobs
- Get permission from people you use as a reference
- Be honest
- Sign and date application

Application for Employment

We provide accommodations for persons with disabilities in the hiring process. If your disability is not listed, please let us know, and we will provide assistance.

ng		Date of Application	Date of Birth
First Name	Middle Initial		
City			

Are you 18 years of age or over?
 No If No, Date of Birth

Educational

It's Up To You

By law you do not have to disclose the following on a job application

- Height, weight
- Age, sex
- Marital status
- Size of your family
- Religion, politics
- Birthplace
- Race or national origin
- Handicaps
- Arrests or convictions
- Military discharge

Application for Employment

We accommodate persons with disabilities in the hiring process. If your disability prevents you from completing this application, please let us know, and we will provide assistance.

First Name		Date of Application	Middle Initial
City			

Are you 18 years of age or over?
 No If No, Date of Birth

Education

Exceptions

- An employer may ask you an off-limits question if that topic has to do with your ability to do the job.
- Lifting requirements: physical handicaps can be asked about

Application for Employment

We provide accommodations for persons with disabilities in the hiring process. If your disability prevents you from completing this application, please let us know, and we will provide assistance.

First Name		Date of Application	Date of Birth
City		Middle Initial	
Are you at least 18 years of age or over?			
<input checked="" type="radio"/> Yes		<input type="radio"/> No	
		If No, Date of Birth	
Education			

